

Valid from 1 January 1997

Minor Field Study Programme – MFS

Instructions for supervisors

The institution shall ensure that the student has a supervisor both in Sweden and in the country where the study is to be carried out. The institution shall have received assurances that there are no obstacles to the implementation of the study, for example due to problems of security in the host country. An authorization from the host country to pursue the study is sometimes also necessary. When these conditions are fulfilled the institution can decide on the grant.

The supervisor in Sweden

What the supervisor in Sweden shall do:

- advise the student as to formulation of Terms of Reference, choice of method and any other professional questions related to the study,
- assist in identifying a supervisor in the field and inform him/her of his/her duties,
- support the student in matters related to departure,
- approve the student's final report.

The supervisor in the field

Suggestions to what the supervisor in the field can help out with:

- check security questions,
- secure necessary authorization from the authorities,
- assist the student with practical arrangements when necessary – such as transport, lodging, travel permits,
- introduce the student to authorities, institutions and persons who may be of help,
- if possible, on completion of the assignment go through the draft report with the student and give necessary comment,

The supervisor in the field can also

- initiate a study, formulate Terms of Reference and request for students through one of the MFS- institutions
- identify a local student or staff member to work together with the MFS-student.